



Subject:	Update to Health and Safety Policy Statement
Date:	24th November, 2023
Reporting Officer:	Nora Largey, Interim City Solicitor and Director of Legal and Civic Services
Contact Officer:	Sarah Williams, Governance & Compliance Manager; Emma Eaton, Corporate Health and Safety Manager

Restricted Reports

Is this report restricted? Yes No

Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.

Insert number

1. Information relating to any individual
2. Information likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the council holding that information)
4. Information in connection with any labour relations matter
5. Information in relation to which a claim to legal professional privilege could be maintained
6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction
7. Information on any action in relation to the prevention, investigation or prosecution of crime

If Yes, when will the report become unrestricted?

After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in

Is the decision eligible for Call-in? Yes No

1.0	Purpose of Report/Summary of Main Issues
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1.1	The purpose of this report is to seek approval from the Strategic Policy and Resources Committee on the update to the Health and Safety Policy Statement.
2.0	Recommendation
2.1	The Committee is requested to approve the update to the Health and Safety Policy Statement which will be signed by the Chair of the Committee, the Chief Executive and the Interim City Solicitor and Director of Legal and Civic Services.
3.0	Main Report
	<u>Background</u>
3.1	There is a statutory requirement for the Council to have a Health and Safety Policy in place and to revise this as often as may be appropriate.
3.2	The Health and Safety Policy sets out who we are as an organisation, our commitment to health and safety and what we are doing to achieve our commitments. It is signed annually by the Chief Executive, Chair of the Strategic Policy and Resources Committee and the Nominated Director for health and safety matters.
	<u>Key Issues</u>
3.3	The Council's Health and Safety Policy had last been reviewed and signed in April 2019 before the Coronavirus pandemic.
3.4	It has now been reviewed and a minor amendment to the commitments on setting objectives and targets has been proposed to bring it up to date.
	<u>Next Steps</u>
3.5	The Committee is asked to approve the minor change proposed (as tracked in the attached appendix) and the statement will then be signed by the Committee Chair, the Chief Executive and the Interim City Solicitor and Director of Legal and Civic Services.
3.6	It is proposed that, once the Policy is approved, it will be communicated to employees through Interlink, health and safety committees and corporate health and safety training. It is available to other interested parties on request.
	<u>Financial and Resource Implications</u>
3.7	There are no financial or resource implications arising from the updating of the policy statement.

3.8	<p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>An equality screening is in place for this policy and no impacts were identified. There have been no significant changes to the Policy since it was last screened.</p>
4.0	Document Attached
	Draft Updated Health and Safety Policy